



Anglican Church of Bream Bay (Te Ākau)
Annual General Meeting
March 23 Poutūterangi 2025
St Peter's Church, Waipū

Minutes

Attendance, Apologies and Proxies

In attendance: Jacky Ancliffe, Christine Anderson, Wendy Boyd, Linda Cave, Anne Connolly-Munt, Shelly Couper, Sally Haigh, Ian Hanna, Lee Hanna, Mark Henrickson, Peg Hills, Essie Leech, James MacGee, Katherine Rean, Cynthia Remacha, Jo Sarah, the Revd Dr Tony Stroobant, Mary Wilson, Janet Woodward (19)

Apologies: The Revd Richard Hancock, Dr Sue Hancock, the Revd Annette Herbert, Jack Prima, Liz Rawhitj, Carol Wakerley (6)

No proxies were reported.

The Annual General Meeting of the Bream Bay Parish opened with prayer at 10:35am.

M/S (Ian Hanna/Wendy Boyd): That the updated roll be received as published. Carried unanimously.

M/S (Tony Stroobant/PeggyHills): That James MacGee be approved as recording secretary. Carried unanimously.

Minutes

M/S (Lee Hanna/Essie Leech): The ACBB membership approves the minutes of the Annual General Meeting of the BBAMD in March 2024 as previously circulated. Carried unanimously.

M/S (Sally Haigh/James MacGee): The membership approves the minutes of the Special General Meeting of the BBAMD in September 2024 in respect of the Annual Statement of Accounts as previously circulated. Carried unanimously.

There were no matter arising from the minutes not elsewhere address on the agenda.

Elections

M/S (Sally Haigh/Essie Leech): The membership of ACBB approve seven places on the Parish Council 2025-26, inclusive of two Diocesan Synod representatives, Appointed and Elected wardens, and vicar. Carried unanimously.

M/S (Cynthia Remacha/Jo Sarah): There being exactly the number of candidates to fill the number of approved places on Council, the membership of ACBB votes to fill the vacancies with the slate of declared candidates, warden and members for one-year terms, and two Synod representatives for three-year terms, and thereby to dispense with a contested election process. Carried unanimously.

M/S (Mark Henrickson/James MacGee): Consistent with the Parish Statute 2024, the ACBB membership grants Parish Council the authority to appoint to fill vacancies to the approved number of places until the authority is revoked at an Annual General Meeting or a Special General meeting called for that purpose. Carried unanimously.

The Parish Council thus consists of seven members:

Danny Bridge, Elected Warden (1-year term)

Appointed Warden (to be appointed within 21 days; 1-year term)

Sally Haigh, Synod representative (3-year term)

James MacGee, Synod representative (3-year term)

Ian Hanna, Member of Council (1-year term)

Peggy Hills, Member of Council (1-year term)

plus the Vicar

Annual Reports

M/S (Ian Hanna/Jo Sarah): All reports having been previously been circulated to members and available on the church website, the membership of ACBB approves a motion to dispense with the reading of the reports of the Vicar, Vicar's Warden, People's Warden, Op Shop Coordinator, Foodbank Coordinator and Treasurer, and the Health and Safety report for CY2024. Carried unanimously.

Questions and comments on the reports were invited.

Item raised by Janet Woodward: she felt that two lines in the vicar's report reflected badly upon her. The vicar explained that the Foodbank account was independent of the church accounts, and when informed of the matter at a regular meeting, no Council member was aware of the separate Foodbank account. This was not a criticism of any individual, and did not imply any dishonesty, but was an example of the opaque nature of the church's accounts. Janet advised that all statements had been forwarded to the previous Treasurer, so the account was not unknown.

Mark noted that the Treasurer and Council are still working with Trust Management Ltd (TML) and Westpac to ensure transparency and accountability in all church accounts, and that this is a work in progress.

M/S (Wendy Boyd/Ian Hanna): The membership received with thanks the CY2024 reports of the Vicar, Vicar's Warden, People's Warden, Op Shop Coordinator, Foodbank Coordinator, and the Health and Safety report. Carried unanimously.

Treasurer's Report:

Anneke Jochem introduced herself to the Parish members and explained how she has met and addressed various challenges since taking over as Treasurer in April 2024. She explained briefly how TML works, and how things will work when TML switches over to Xero. Xero will allow more parish control and transparency.

M/S (Lee Hanna/Wendy Boyd): The membership receives with thanks the 2024 report of the Treasurer. Carried unanimously.

Statement of accounts:

Anneke gave some background information to explain how the Statement works. The proposed parish budget did not include 'depreciation' - which appears to be an 'end of year' addition by TML. Xero may have a 'running system' for depreciation.

M/S (Shelley Couper/Sally Haigh): The membership approve the Annual Statement of Accounts as prepared by Trust Management Ltd., (moved: Shelley Couper / Sally Haigh) carried by majority, 1 against (Henrickson).

Budget:

Shelley Couper asked for a clarification on the amount for Donations/Grants (Income). Mark Henrickson advised that he had been applying for grants for specific projects (e.g., repair of storm damage, new refrigerator for the Foodbank) hence \$1,750 had been budgeted, but \$21,874 had been received.

M/S (Peggy Hills/Essie Leech): The membership approves the 2024 Budget for ACBB as approved by the Parish Council and circulated to the membership, and authorises the Parish Council to make adjustments as necessary within the total approved budget. Carried unanimously.

General Business:

Essie Leech (retiring Vicar's Warden) presented a gift to Christine Anderson as retiring People's Warden ("from one Warden to another") with kind words. She returned the 'magic wand' to Mark for to present to the next Appointed Warden.

Mark presented Essie with flowers and a card, and thanked her for her 'tireless work'.

Thanks were also expressed *in absentia* to Suniti Fry and Liz Rawhiti on their retirement from the Parish Council.

Peg Hills presented flowers to Anne Connolly-Munt for her organ playing which 'added depth' to our services.

M/S (Peggy Hills/Wendy Boyd): That the AGM be adjourned (Peg Hills / Wendy Boyd). Carried unanimously.

The Annual General Meeting of the Bream Bay Parish adjourned at 11.42am.